

Grant Application 2017

FIRST UNITED METHODIST CHURCH FOUNDATION

Date: _____

Work Area or Committee submitting request: _____

Contact Person: _____ Phone Number: _____

Contact Persons Email: _____

Type of Request: Capital: _____ Program: _____ Equipment: _____ Other: _____

Grants will normally not be made for ongoing operating expenses such as staff positions. Priority will be given to longer-term projects and equipment. Applications will normally not be considered that do not have the proper review and sign-off by the Trustees Chairperson (if property or facility are involved) and appropriate work area endorsement. Decisions by the Foundation Board regarding individual grant awards are final and are not subject to further review.

Amount of Request: \$ _____ Project Name: _____

Brief Summary of Need (if more space is needed attach an additional sheet)

If this is a program request what is the goal and anticipated outcome?

GOAL:

ANTICIPATED OUTCOME:

(Note: If this is a capital or equipment request the project should be approved by the FUMC Board of Trustees, turn to backside for timeline and project approval signatures)

If the amount requested is less than the project or equipment cost, please explain how you will finance the total need to complete the goal.

If the request is for equipment, please specify any additional costs for installation, shipping or maintenance. If these costs are included in the request so indicate.

If this request is a continuation of an existing project, please note the specifics.

Process Timeline for the Grant Application:

- a) Pick up Grant Application beginning on March 1st from the church office.
- b) Complete the Grant Application and secure necessary signatures. Typed applications are preferred and the form may be downloaded from the church website.
- c) Return the completed Grant Application with signatures and supporting documentation to the church office by the March 31st deadline.
- d) Grant Applications will be reviewed by the Foundation Board on April 26th and applicants will be notified of their Grant Application status no later than May 4th.

Grant Funds will expire on August 31st of the year following the year of the grant, unless an extension is requested in writing and agreed to by the Foundation Board in writing. As an example, if the grant is awarded on May 4th, 2017 the requesting party will have until August 31st of 2018 to spend the funds. Any funds remaining unspent on August 31st 2018 will be returned to the Foundation and added to the grant funds available in the following year.

Project Reviewed and Authorized by:

Work Area/Committee Name: _____

Chairperson: _____

Board of Trustees: Required if property or facility is involved)

Chairperson: _____

cc: Lead Pastor

Church Council Chair